

Guidelines for the candidates

1. Candidates are required to submit online application compulsorily after reading/ understanding following guidelines.
2. The application format is provided in English and the candidate shall take utmost care to ensure correctness and precision while filling on-line application and GSECL will not be responsible if he/ she provide incorrect information in the application.
3. Administrative Charges (non-refundable) of Rs 500 for Unreserved and SEBC, Rs 250 for SC and ST are to be paid through Demand Draft only, and payment in any other mode is not acceptable. Candidates are required to obtain DD favoring **Gujarat State Electricity Corporation Ltd** payable at **Vadodara** before submitting their online application. DD should be obtained from a Nationalised Bank. The details of the same should be specified correctly in the application.
4. This online registration of application program works fine with Internet Explorer 7.0 and above and Mozilla Firefox 4.0 and above. Hence all candidates are requested to use these browsers while filling-in online application.
5. Before starting for filling-in online application, the candidate shall keep ready (i) details of Demand Draft like D/D No., Date, Name of the Bank and amount and (ii) scanned copy of passport size photograph in the format jpg, jpeg, gif, png with memory size less than 50kB and 110x110 pixels and (iii) valid e-mail address.
6. For qualifying criteria, marks obtained only in the final year of BE (Civil) (7th & 8th Semester) are considered and hence candidates need to enter only last year marks. The minimum marks required for unreserved category is 60%, and for SEBC, SC & ST categories is 55%. Those candidates who possess Cumulative Performance Index / Semester Performance Index in their Mark-

sheet shall convert the marks in % using the formula provided by the respective Colleges/institute.

7. The age of candidate is calculated as on 01.01.2012. It means, any candidate of unreserved category born on or before 31.12.1976 is not eligible and candidates in SEBC, SC & ST categories born on or before 31.12.1971 are not eligible.
8. SEBC candidates should invariably specify the date of obtaining creamy layer certificate in Gujarati – પરિશીષ – ૬ (ગુજરાતી) Certificate obtained within the last one year will be considered. If the certificate is not available at the time of submission of hard copy of application, the same should be produced on the date of Written Test, failing which the candidate will be considered in General Category, and all relevant Rules would be applicable.
9. Candidate has to enter 10 digit mobile number or land line phone number with STD code and valid email address. They are also advised to retain this email ID active for at least one year as important intimations to candidates shall be provided by email. They are further requested to check regularly their email. No change in the email ID will be allowed after submission of application. If candidate by mistake provide invalid mobile number/ phone number/ email address in the format, GSECL will not be responsible for non-receipt of communication/ delayed communication.
10. Candidates are required to enter the SSC seat no. and year of passing SSC correctly.
11. After successful registration of online application, candidates can print the hard copy of application using view/ print Option. This link will be provided in the e-mail also. Candidates are requested to retain hard copy of application for their reference.
12. Candidate after submitting online application, should send the printed hard copy of application duly signed along with check-list and attach(i) two passport size photographs, (ii)Degree Marksheets of last year (iii) Caste certificate, if applicable (iv) Demand Draft (Registration No. and Name of

candidate to be mentioned on the back side of D/D) and (v) School leaving certificate (vi) Experience certificate or any valid proof of service certificate on or before 04-Feb-2012 . To I/c Chief General Manager (HR&A) , Gujarat State Electricity Corporation Ltd. Corporate Office, Race Course, Vadodara 390007 without which the candidature will not be complete. Envelope should be clearly super- scribed – “**Deputy Engineer (Civil)**”. If the candidate submits the online application, but do not forward the hard copy of application with requisite documents, then such candidature will be invalid.

- 13.In all future correspondence with GSECL, On-line Registration No. should be written. The password entered in the online application needs to be remembered by applicant for future login. The registration no. and password will be sent on email address once. Candidates are requested to check their junk email folder also.
- 14.Candidates after submitting online application, if wishes to edit the application, he can log-in and using Registration no. and password , can edit before the last date of online submission of application. If candidate has edited application, the hard copy of last edited application only shall be sent to GSECL along with requisite documents.
- 15.Due to variant nature of internet, all candidates are requested to check their Spam/ Junk mail folder of their email also.
- 16.Candidates are requested to visit our website regularly for updates.
- 17.Selected candidate will be responsible to undertake project related Civil activities at various project sites in the State.
- 18.Candidates employed with Government Departments/ PSUs, etc have to apply through proper channel.
- 19.Date of Written Test/ interview will be intimated through e-mail, as also, it will be placed on web-site. Candidates are requested to visit web-site for updates.

20. Vidyut Sahayak (Jr. Engineer, Civil) or Regular Jr. Engineer (Civil) presently working with GSECL who are meeting with qualification and experience can also apply.

21. Selection will be based on Written Test followed by interview.

22. At the minimum of Basic Pay in the Pay Scale of Rs.21200-42000, total remuneration comes to Rs.38366/- At the Project Site quarter facility of eligible type will be provided.

23. Candidates for any reason, if unable to apply on-line, they shall make use of HELP CENTRE in HR Department at Company's Corporate Office at the Address mentioned in para-13 above.