

**THE NAINITAL BANK LTD.**  
**(Regd. Office: G.B. Pant Road, Nainital)**

**Requires**

**Credit Officers in Officers' Grade/Scale-I**

In the pay scale of Rs. 14500-600/7-18700-700/2-20100-800/7-25700) Gross Salary around Rs. 26,000/- per month plus other allowances at Nainital at present.

**Eligibility Criteria :-**

Candidate should be in the age group of 18-30 years as on 30.09.2011. Upper age limit relaxable by 5 years in case of SC/ST candidates.

Candidate should have passed the Intermediate examination of Institute of Chartered Accountants of India having 3 years experience.

**OR**

MBA (Finance) with minimum 60% marks from a recognized University or AICTE approved institute, preference will be given to the candidates having 1-2 years post qualification experience

**OR**

Chartered Financial Analyst (CFA) from Institute of Chartered Financial Analysts (ICFAI), preference will be given to the candidate having 1-2 years experience.

Candidates will have to submit a Demand Draft for **Rs.500/-** in case of General Candidates and **Rs.250/-** in case of SC/ST candidates against production of caste certificate. Demand Draft favouring "The Nainital Bank Limited" payable at Nainital. **Please note that this fee is non-refundable and will not be returned in any case.**

Desirous candidates fulfilling the eligibility criteria as on 30.09.2011 may apply in the format available on Bank's website [www.nainitalbank.co.in](http://www.nainitalbank.co.in) along with required Demand Draft and self attested photo copies of proof of age, qualification, experience if any, in a closed envelope. The envelop should be marked "**Application for the post of Credit Officer in Officer's G/S-I**".

Applications complete in all respect should reach -

**The Senior Manager, HRM, The Nainital Bank Ltd. Head Office, Seven Oaks Building, Mallital Nainital-263001(Uttarakhand) on or before 30.11.2011.**

**K.K.Arora,**  
**Vice President, HRM**

**THE NAINIAL BANK LTD.**  
**7, Oaks, Mallital, Nainital (Uttaranchal)-263001**

**Application form for the post of Credit Officer in Officers Grade/Scale- I.**

**PLEASE FILL THE FOLLOWING INFORMATION IN BLOCK LETTERS**

**Passport Size  
Photograph**

1. POST APPLIED FOR: \_\_\_\_\_

2. Full Name \_\_\_\_\_

3. Father's Name \_\_\_\_\_

4. Correspondence Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone No \_\_\_\_\_ Email \_\_\_\_\_

5. Permanent Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Category (SC/ST/OBC/GEN)

**(Attach proof in case of SC/ST)**

7. DATE OF BIRTH **(Attach proof)**

\_\_\_\_\_

8. **Details of Educational/Professional/Technical Qualifications:** (Please enclose self attested photo copies of certificates in support of the claim)

| Degree/<br>Course | Name of<br>the<br>Institute | Subjects offered | Year of<br>Passing | Maximu<br>m<br>Marks | Marks<br>obtained | Percentage<br>of marks<br>obtained |
|-------------------|-----------------------------|------------------|--------------------|----------------------|-------------------|------------------------------------|
|                   |                             |                  |                    |                      |                   |                                    |
|                   |                             |                  |                    |                      |                   |                                    |
|                   |                             |                  |                    |                      |                   |                                    |
|                   |                             |                  |                    |                      |                   |                                    |

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|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|

**9. Experience Details** (Please enclose copies of relevant certificates):

**Give full details of every assignment undertaken by you.**

| Name of the Organization | Designation | Duration of Service | Key Responsibilities handled | Reasons for leaving | Last Drawn Salary |
|--------------------------|-------------|---------------------|------------------------------|---------------------|-------------------|
|                          |             |                     |                              |                     |                   |
|                          |             |                     |                              |                     |                   |
|                          |             |                     |                              |                     |                   |

**10. Particulars of Non Refundable Fees Paid: (Only by Demand Draft)**

| Name & Address of Issuing Bank & Branch | Demand Draft drawn in favour of                        | Date of Issue | Demand Draft No. | Amount (Rs.) |
|---|--|---------------|------------------|--------------|
|   | <b>The Nainital Bank Ltd.</b><br>(Payable at Nainital) |               |                  |              |

**11. Give names of two references with their address, telephone numbers and email address.**

| Name of the Referee | Designation & Name of the Organization | Present Address | Mobile Number & Email Id |
|---------------------|--|-----------------|--------------------------|
|                     |  |                 |                          |
|                     |  |                 |                          |

12. On a separate sheet of paper please write and attach with the application form- Why do you want to join this Bank and why you feel yourself suitable for this post.

**Please note in absence of any of the required documents/particulars, your application will not be accepted.**

**DECLARATION:** I hereby declare that all statements made in this application are true. In case of any of the particulars furnished by me are found to be incorrect or suppressed, my candidature is liable to be rejected at any stage of the selection process and/ or at any point of time even after my appointment in the Bank. In case of my selection, I am willing to serve in any of present/future Branches/Offices of the Bank.

Place: \_\_\_\_\_

\_\_\_\_\_  
Signature of the Candidate

Date: \_\_\_\_\_

\_\_\_\_\_  
Name of the Candidate

