

KARNATAKA VETERINARY, ANIMAL & FISHERIES SCIENCES UNIVERSITY
Nandinagar, PB No.6, BIDAR-585401, Karnataka

OFFICE OF THE REGISTRAR



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No.R/NT- Rectt-1/2011-12

Date: 30-08-2011

NOTIFICATION

Sub: Recruitment to various Service Personnel posts at KVAFSU, Bidar...reg

Ref: 1) ಪಸಂಮೀ 67 ಪಅಸೇ 2007 ದಿ: 12-09-2007

2) ಪಸಂಮೀ 121 ಪಅಸೇ 2008 ದಿ:07-08-2008

3) ಪಸಂಮೀ 06 ಪಅಸೇ 2010 ದಿ: 11-02-2010

4) ಪಸಂಮೀ 04 ಪಅಸೇ 2010 ದಿ:11-02-2010

5) Proceedings of 44th Meeting of BOM Dt 15-03-2011

6) Concurrence of the Comptroller Dt. 25-08-2011

7) Approval of the Vice Chancellor Dt. 25-08-2011

Applications are invited in the prescribed performa for filling up the following posts of Service Personal from the qualified and eligible candidates as on the last date prescribed for receipt of applications.

Sl. No.	Name of the Post & Scale	No. of Posts	Roster
1.	Deputy Registrar (Rs.18150-26925)	1	SC-1
2.	Assistant Registrar (Rs.14050-25050)	3	SC-1/ST-1/GM-1
3.	Assistant Comptroller (Rs.14050-25050)	2	SC-1/GM-1
4.	Assistant Administrative Officer (Rs.14050-25050)	1	SC-1
5.	Assistant Engineer (Civil) (Rs.11400-21600)	1	SC-1
6.	Junior Engineer (Civil) (Rs.10000-18150)	2	SC-1/GM-1
7.	Junior Engineer (Electrical) (Rs.10000-18150)	2	SC-1/GM-1
8.	Personal Secretary (Rs.11400-21600)	1	SC-1
9.	Library Assistant (Rs.11400-21600)	8	SC-1/ ST-1/CAT-1/2A-1 /GM-1/GM-(W)-1/ GM(R)-1/GM(PD)-1
10.	Telephone Operator (Rs.8000-14800)	4	SC-1/ST-1/GM-1/GM(W)-1
11.	Assistant (Rs.8000-14800)	28	SC-1/SC(W)-2 /SC(R)-1/SC-(PD)-1 /ST-1/ CAT-1/2A-1 /2A(W)-1/2A(R)-1/ 2A(PD)-1/ 2B-1/3A-1 /3B-1/GM-3/GM(W)-4/GM(PD)-1/ GM(R)-4 /GM(EXSM)-1 /GM(K)-1

12.	Laboratory Technician (Rs.8000-14800)	44	SC-2/SC(W)-2/SC(R)-2/SC(PD)-1/ST-1/ ST(W)-1/CAT1-1/CAT1(W)-1/2A-1/2A(W)-2/ 2A(R)-2/2A(PD)-1/ 2B-1/2B(W)-1/3A-1/3B-1/ 3B(W)-1/GM-5/ GM(W)-7/GM(R)-5/GM(PD)-1 /GM(EXSM)-2/ GM(K)-1/GM(PDP)-1
13.	Pharmacist/Compounder (Rs.8000-14800)	6	SC-1/ST-1/CAT-1/GM-1/GM(W)-1/ GM(R)-1
14.	Field Assistant (Rs.8000-14800)	9	SC-1/SC(W)-1/ST-1/CAT1-1/2A-1/GM-1/ GM(W)-1/GM(R)-1/GM(PD)-1
15.	Laboratory Assistant (Rs.8000-14800)	23	SC-1/SC(W)-1/SC(R)-1/SC(PD)-1/ST-1/CAT-1/ 2A-1/2A(W)-1/2A(R)-1/ 2B-1/3A-1/3B-1/GM-3/ GM(W)-3/GM(R)-3/ GM(PD)-1/GM(EXSM)-1
16.	Care Taker (Rs.8000-14800)	2	SC-1/GM1
17.	Electrical Wireman (Rs.5800-10500)	4	SC-1/ST-1/GM-1/GM(W)-1
18.	Plumber (Rs.5800-10500)	2	SC-1/GM-1
19.	Cook (Rs.5200-8200)	2	SC-1/GM-1
20.	Assistant Cook-cum-Caretaker (Rs.5200-8200)	2	SC-1/GM-1

QUALIFICATIONS

1. Deputy Registrar:

- a. Must possess a degree from a recognized University established by law in India or equivalent qualification.
- b. Must have experience of not less than 10 years in responsible administrative capacity in a Cadre not below Class II in a Govt. Institution or a Statutory Body.
- c. Must pass Accounts Higher and General Law Part I & II within the period of Probation.
NOTE: May be exempted from passing if already passed.
- d. Must have had experience in public relations and associated activities of an Institution.
- e. A degree in Public Administration or a Bachelor's degree in Law of a recognized University is desirable.
- f. Must produce a record of good service.

2. Assistant Registrar:

- a. Must possess a degree from a recognized University established by law in India or equivalent qualification.
- b. Must have experience of not less than 8 years out of which 3 years should be in a supervisory capacity in the administrative department / section of an office of Govt. / statutory body.
- c. Must pass Accounts Higher and General law Part I & II within the period of Probation.
NOTE: May be exempted from passing if already passed.
- d. Preference will be given to those having knowledge of University Rules of both Academic and Administration besides Govt. Rules.
- e. A Diploma in Public Administration is a desirable qualification.
- f. Must produce a record of good service.

3. Assistant Comptroller:

- a. Must possess a degree from a recognized University established by law in India or equivalent qualification.
- b. Must have experience of not less than 8 years out of which 3 years should be in a supervisory capacity in the administrative department / section of an office of Govt. / statutory body.
- c. Must pass Accounts Higher and General law Part I & II within the period of Probation.
NOTE: May be exempted from passing if already passed.
- d. Preference will be given to those having knowledge of University Rules of both Academic and Administration besides Govt. Rules.
- e. Must have passed SAS examination.
- f. Must produce a record of good service.

4. Assistant Administrative Officer:

- a. Must possess a degree from a recognized University established by law in India or equivalent qualification.
- b. Must have experience of not less than 8 years out of which 3 years should be in a supervisory capacity in the administrative department / section of an office of Govt. / statutory body.
- c. Must pass Accounts Higher and General law Part I & II within the period of Probation.
NOTE: May be exempted from passing if already passed.
- d. Preference will be given to those having knowledge of University Rules of both Academic and Administration besides Govt. Rules.
- e. A Diploma in Public Administration is a desirable qualification.
- f. Must produce a record of good service.

5. Assistant Engineer (Civil):

- a. Must have passed a Bachelor's of B.E. degree in Civil Engineering from a recognized University established by law in India or equivalent qualification
- b. Must pass Accounts Higher, Gen. Law Part I & II and PWD Part I & II within the period of probation.
NOTE: May be exempted from passing if already passed.

6. Junior Engineer (Civil):

- a. Must possess a B.E. Degree in Civil Engineering from a recognized University established by law in India or equivalent qualification.
 - b. Must pass Accounts Higher, Gen. Law Part I & II and PWD Dept. examination Part I & II during the period of probation.
NOTE: May be exempted from passing if already passed.
- OR
- a. Must possess Diploma of 3years duration in the respective field from a recognized Polytechnic Institution.
 - b. Must have 2 years satisfactory experience in concerned field

- c. Must pass Accounts Higher, Gen. Law Part I & II and PWD Dept. examination Part I & II during the period of probation.
NOTE: May be exempted from passing if already passed.
- e) Must produce a record of good service.

7. Junior Engineer (Electrical):

- a. Must possess a B.E. Degree in Electrical Engineering from a recognized University established by law in India or equivalent qualification.
- b. Must pass Accounts Higher & Gen. Law Part I & II and PWD Dept. Examination Part I & II during the period of probation.
NOTE: May be exempted from passing if already passed.
- OR
- a. Must possess Diploma of 3 years duration in the respective field from a recognized Polytechnic Institution.
- b. Must have 2 years satisfactory experience in concerned field
- c. Must pass Accounts Higher, Gen. Law Part I & II and PWD Dept. examination Part I & II during the period of probation.
NOTE: May be exempted from passing if already passed.
- d. Must produce a record of good service.

8. Personal Secretary:

- a. Must possess a degree from a recognized University established by law in India or equivalent qualification.
- b. Must have a minimum of 5 years of experience in the University / Govt. Depts. or Statutory Body in the cadre of Stenographer.
- c. Must have passed Accounts Higher and General law Part I & II.
- d. Must produce a record of good service.

9. Library Assistant:

- a. Must possess a minimum of Second class B.Lib. Science Degree from a recognized University established by law in India or equivalent qualification.
- b. Experience in classification and cataloging of books and periodicals in a Library of a College / University / Research Institute is desirable.
- c. Candidates with previous experience must produce a record of good service.
- d. Must pass Accounts Higher and Gen. Law Part I & II within the period of probation.
NOTE: May be exempted from passing if already passed.

10. Telephone Operator:

- a. Must possess a degree from a recognized University established by law in India or equivalent qualification.
- b. Must have a minimum of two years experience as Telephone Operator in a Telephone Exchange in Govt. / Statutory Body
- c. Must have fluency both in English and Kannada
- d. Must have a record of good service

11. Assistant:

- a. Must possess a degree of a recognized University established by law in India or equivalent qualification.
- b. Must possess a certificate on computer operation of not less than 6 months duration from the Institutions recognized by Govt. of Karnataka / Govt. of India.
- c. Experience in Computation work and data compilation is must.
- d. Should pass Accounts Higher and Gen. Law Part I & II during the period of probation.
NOTE: May be exempted from passing if already passed.

12. Laboratory Technician:

- a. Must possess Bachelor's Degree in Science with Chemistry, Zoology, Biochemistry, Biotechnology & Micro-biology as the fields of study from recognized University established by Law in India or equivalent qualification.
- b. Diploma in Laboratory Techniques related to Medical, Veterinary field from a Govt. recognized institution / Public Health/ Medical/ Technology or Diploma in X-ray techniques / certificate as desirable.
- c. Must have experience of not less than two years in a Laboratory as Technician.

13. Pharmacist/Compounder:

- a. Must have passed SSLC examination conducted by Secondary Education Examination Board in Karnataka or possess equivalent qualification.
- b. Must possess a diploma in Pharmacy from a recognized University with a minimum of 3 years experience in a recognized Nursing Home/Hospital.
- c. Must have a record of good service
- d. B.Pharm degree is desirable.

14. Field Assistant:

- a. Must possess a degree in Biological Science from a recognized University established by law in India or equivalent qualification;
- b. Must have passed 9 months training course conducted by the Department of Agriculture / Animal Husbandry / Fisheries / Horticulture, Govt. of Karnataka or Similar training course from a University established by law.
- c. Must possess a certificate on computer operation of not less than 6 months duration from the institutions recognized by Govt. of Karnataka / Govt. of India.

15. Laboratory Assistant:

- a. Must possess a degree in science with Chemistry, Biochemistry, Biology & Microbiology from a recognized University established by law in India or equivalent qualification;
- b. Diploma in Laboratory Techniques related to Medical, Veterinary field from a Govt. recognized institution / Public Health/ Medical/Technology of India are desirable.
- c. Must possess a certificate on computer operation of not less than 6 months duration from the institutions recognized by Govt. of Karnataka / Govt. of India

16. Caretaker:

- a. Must have passed SSLC examination conducted by the Secondary Education Examination Board in Karnataka or an equivalent qualification.
- b. Must have experience of not less than 3 years in a hostel run by a College/ University.
- c. Must have a record of good service.

17. Electrical Wireman:

- a. Must have passed SSLC examination conducted by the Secondary Education Examination Board in Karnataka or an equivalent qualification.
- b. Must have passed certificate course of not less than 2 yrs. in Electrical Wiring from ITI / Diploma in JOC electrical wiring and servicing of electrical appliances awarded by the State Council of Vocational Education, Government of Karnataka.
- c. Must have experience of not less than 2 years as Electrical Wireman in the Govt./ Statutory Body.
- d. Must have a record of good service.

18. Plumber:

- a. Must have passed 7th Standard examination with Kannada as one of the subjects of study.
- b. Must have experience of not less than 5 years as a Plumber from Govt. / Statutory Body / Class-I contractors.

19. Cook:

- a) Must have passed VII Standard examination with Kannada as one of the subject of study.
- b) Must have 2 years of experience
- c) Must have good physique.
- d) Must have a record of good service

20. Assistant Cook-cum-Caretaker:

- a) Must have passed 7th Standard examination with Kannada as one of the subjects of study.
- b) Must have experience of not less than 5 years as Cook in a Govt. / University Guest House or Hostel in preparing Vegetarian and Non-vegetarian items.
- c) Must possess good physique.
- d) Must have a record of good service.

**GUIDELINES FOR THE CANDIDATES APPLYING FOR THE SERVICE
PERSONNEL POSTS IN KARNATAKA VETERINARY, ANIMAL & FISHERIES
SCIENCES UNIVERSITY, BIDAR.**

1. The entire notification and application pro-forma along with the detailed qualifications prescribed for each of the posts notified are accessible from the official web site www.kvafsu.kar.nic.in of KVAFSU, Bidar.
2. Separate applications with separate prescribed fees are to be remitted for each of the posts applied for. Applications for two different posts should not be tagged together.
3. Number of vacancies notified are provisional and is subject to variation.
4. The University reserves the right to fill-in any or all the vacancies.
5. Candidates already in service (Government/quasi-Government or private) should submit their applications through proper channel. Candidates anticipating delay in sending their applications through proper channel may submit an advance copy of the application along with the processing fee. The original application duly forwarded by the parent office must reach this office within a fortnight after the last date prescribed for submission of filled in applications. Such of the candidates who do not forward their applications through the parent office have to produce a '**No Objection Certificate**' at the time of interview, failing which they will not be allowed to appear for the interview.
6. Candidates claiming reservation under Rural Category quota should enclose the certificate of study in rural areas (for 10 full academic years from 1st to 10th standards issued by the competent authorities.
7. Candidates claiming reservation under Kannada Medium Quota should enclose the certificate of study in Kannada medium (for 10 full academic years from 1st to 10th standards) issued by the competent authorities.
8. Further, in case of non-availability of candidates belonging to special categories under horizontal reservation such as Rural, Women, Kannada Medium & Ex-servicemen categories, the posts earmarked for the said categories shall be filled-up by other candidates belonging to respective reservations as per the provisions of Government Order No.ಸಿಆಸು:08-ಸಾಹಿಮ:95, ಬೆಂಗಳೂರು ದಿ: 20-06-1995.
9. The applicants belonging to General category & Cat.2A/2B/3A/3B, who claim reservation under Rural Candidate quota, have to produce a certificate issued by the competent authority confirming that they do not come under the purview of creamy layer in the prescribed form, while submitting the application form, as per the Government Circular No.ಸಕಾಲ:26:ಬಿಸಿಆ:2002, ದಿ: 06-03-2002.
10. Ex-servicemen or children of defense personnel killed or disabled in action are exempted from payment of application fee provided they furnish appropriate certificate along with the filled-in applications.
11. The University reserves the right of posting the selected candidates to any of the institutions/ Centres under its control. The candidates are also liable to be transferred against equivalent posts in any of the Institutions/ Centres of the University.
12. Applicants, if called for interview should be prepared to appear before the selection committee, at their own cost at the place indicated.
13. **Applications received after the last date and incomplete applications will be rejected.**
14. Only the candidates belonging to SC/ST would be considered against the respective reserved posts. As such, other candidates NEED NOT APPLY against the reserved posts.
15. Roster for SC/ST and other backward classes are followed as per Rules in force in the Government of Karnataka.

16. The minimum and maximum age prescribed is 18 and 40, respectively, for service personnel. However, there is no age limit for in-service candidates including MREs & DREs working at KVAFSU, Bidar
17. The age of retirement in the University is 60 years.
18. The selected candidates shall be on probation for a period of one year from the date of joining.
19. The rate of Dearness Allowance and other allowances, if any, shall be as determined by the University /Government from time to time.
20. Conditions of service in the University shall be as prescribed under the Act, Statutes and C & R Regulations and Guidelines of the University.
21. Reading and writing in Kannada with working knowledge in Kannada is a must.
22. Any pressure brought on the Selection Committee or the members of the Board of Management by a candidate will disqualify his/her candidature for the post applied for.
23. The prescribed Essential Qualifications are minimum and possessing of same does not entitle the candidates to be called for interview. Where the number of applicants is large, the University may restrict the number of candidates for interview to a reasonable limit (3 candidates for each post) based upon the merit of the qualifications prescribed for the respective post. However, the candidates (Regular/MRE/DRE) working in KVAFSU, Bidar are exempted from this condition.
24. For all recruitments to the posts in the University, other things being equal, the University employees (Regular/ MRE/ DRE) shall be given preference.
25. Filled-in applications together with attested copies of testimonials and prescribed fees in the form of requisite Indian Postal Order/Demand Draft (Rs.250/- for SC/ST candidates and Rs.500/- for other candidates) drawn in favour of The Comptroller, KVAFSU, Bidar within the period From **02-09-2011 to 01-10-2011** should be sent in envelope, superscribing on it, APPLICATION FOR THE POST OF _____
_____ " to **"THE REGISTRAR, KVAFSU, PB. No.6, Nandinagar, Bidar"** on or before _____ at _____. The University shall not be responsible for non receipt of the application in time due to postal delay or any other problems.
26. Skill tests shall be conducted for the posts of Service Personnel wherever required for recruitment, before interview.
27. Working hours of the University: 10.00 AM to 5.30 PM, Saturday: 10.00AM to 1.30PM.

Sd/-

(S. NAGRAJU)
REGISTRAR
KVAFSU, Bidar.

C.C. to: All the Officers of the University for Information

Copy to the Personal Section, Vice Chancellor, KVAFSU, Bidar for information

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