

## **Instructions for Filling Online Form**

1. Fill all the dates 'DD/MM/YYYY' means date in two digits, month in two digits and year in four digits(Ex. 02/04/2011). Also ensure that if date is present in Calender.(31/09/2010 not present).
2. In the Graduation/Post Graduation select others if your qualification is not in list.
3. Year of Passing should be only the year like 1994.(four digit)
4. Marks Obtained/Max. Marks only accept numeric values.
5. Experience, If the Candidate has experience then fill as required otherwise left all the experience as blank.
6. Ensure all the enteries on the Form before submission.
7. On submission sometimes \* activated on form, complete all the \*(red) marked enteries, as these are mandatory for form submission
8. After successful submission an online application ID will be generated, which will certify that the online application form has been submitted.