



ON-LINE APPLICATIONS ARE INVITED FOR APPOINTMENT TO THE FOLLOWING 398 POSTS IN THE OFFICERS CADRE

1.	Opening date for On-Line Registration	:	16.11.2010
2.	Closing date for On-Line Registration (For All Applicants, including those from Far Flung Areas)	:	30.11.2010
3.	Applicable only in respect of Post Code	:	01, 02, 03, 04 and 05
3.1	Call letters for Written Test to be Downloaded from Bank's Website after	:	30.12.2010
3.2	Likely date of Written Examination	:	16.01.2011

Post Code No.	Post	Grade and Scale	No. of Vacancies	Age Limit as on 01.11.2010		Mode of Selection
				Minimum	Maximum	
01	Marketing Officers	On Contract basis	100	20	30	Written Test and Interview
02	Probationary General Officers	JMGS I	82	20	30	Written Test and Interview
03	Agricultural Field Manager	MMGS II	40	24	30	Written Test and/or Group Discussion and Interview
04	Human Resource Development Officers	JMGS I	3	20	30	Written Test and Interview
05	Human Resource Development Officers	MMGS II	4	24	35	Written Test and Interview
06	Credit Managers	MMGS II	50	25	35	Group Discussion and Interview
07	Credit Managers	MMGS III	55	25	35	Group Discussion and Interview
08	Forex Officers	MMGS II	22	25	35	Group Discussion and Interview
09	Forex Officers	MMGS III	8	25	35	Group Discussion and Interview
10	Manager - Faculty	MMGS II	*10	24	35	Group Discussion and Interview
11	Senior Manager Faculty	MMGS III	**4	25	40	Group Discussion and Interview
12	Senior Manager - Public Relations	MMGS III	4	25	35	Group Discussion and Interview
13	Chief Manager - Public Relations	SMGS IV	1	30	40	Group Discussion and Interview
14	Information Security Auditors	MMGS III	5	25	40	Group Discussion and Interview
15	Architect	JMGS I	1	24	35	Group Discussion and Interview
16	Security Officers	MMGS II	5	25	45***	Group Discussion and Interview
17	Risk Managers (Senior Manager)	MMGS III	3	25	35	Group Discussion and Interview
18	Risk Managers (Assistant General Manager)	SMGS V	1	30	40	Group Discussion and Interview

Note: 1) *Credit -6, Agriculture -1, Marketing -2, HR-1: Total-10. **Marketing -3, HR -1: Total -4
***May be relaxed by 5 years deserving cases.
2) Reservation for SC/ST/OBC/PWD available as per Government Guidelines.
(3) The number of vacancies are provisional and may vary according to actual requirements of the Bank. Bank reserves its right of reassessing the manpower requirement depending upon the needs of the organisation and to make upward revision accordingly.

1. ELIGIBILITY CRITERIA: (A) NATIONALITY/CITIZENSHIP

A candidate must be either i) a citizen of India or ii) a subject of Nepal or iii) a subject of Bhutan or iv) a Tibetan refugee who came over to India before 1st January 1962 with the intention of permanently settling in India or v) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India. Provided that a candidate belonging to categories (ii), (iii), (iv) or (v) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India. A candidate in whose case a certificate of eligibility is necessary may be admitted to the examination/interview conducted by the Bank but on final selection the offer of appointment may be given only after the necessary eligibility certificates have been issued to him by the Government of India.

(B) EDUCATIONAL QUALIFICATION AND POST QUALIFICATION EXPERIENCE

Note: (a) For posts where experience is essential / desirable, it should be full time and will be counted from the date of acquiring the prescribed qualification upto the date of application. (b) Educational Qualifications and Post Qualification Experience should be as on the date of application. (c) Experience in the relevant field of the post applied for, will only be counted. (d) Candidates whose result is awaited are not eligible.

Post Code No. 01 Marketing Officer: Post is on contract basis for a maximum period of 3 years.

Educational Qualification: Graduate (with minimum 60% marks) from a recognized University AND a) MBA (Marketing) Degree (with minimum 60% marks or equivalent Cumulative Grade Point Average) from a recognized University/ Institute OR b) Post Graduate Degree or Post Graduate Diploma in Management with marketing/ Financing as specialized subject (with min. 60% marks or equivalent C. G. P. A.) from a recognized University/Institute OR c) Post Graduation (Degree/ Diploma) in specialized field of Financial Planning/ Wealth Management Services (with min. 60% marks or equivalent C. G. P. A.) from a recognized University/ institute of high repute. Note : 1) Working knowledge of computers (M. S. Office- Word/ Excel & Power Point) is essential. 2) Candidates who have cleared IRDA/AMFI/ NSDL test/ certificate/having prior experience will be preferred.

Post Code No. 02 Probationary Officers (JMGS I):

Educational Qualification: Graduates from a recognized University or any equivalent exam recognized as such by Govt. of India with 2nd class (with minimum of 55% marks in graduation).

Post Code No. 03 - Agricultural Field Manager (MMGS II) : Educational Qualification: Graduation in Agriculture/ Horticulture with 60% marks or equivalent CGPA/ OGPA from a Recognized University.

Experience: 3 years in Schedule Commercial Bank/ Financial Institution in the relevant field.

Post Code No. 04 Human Resource Development Officer (JMGS I):

Educational Qualification: Graduation with minimum 60% marks or equivalent from a Recognised University and Post Graduate Degree/Diploma in Personnel Management/ Industrial Relations/Labour Laws/Labour Welfare/Social Work from a recognized University/Institute.

Post Code No. 05 Human Resource Development Officer (MMGS II) :

Educational Qualification: Graduation with minimum 60% marks or equivalent from a Recognised University and Post Graduate Degree/Diploma in Personnel Management/ Industrial Relations/Labour Laws/Labour Welfare/Social Work from a recognized University/Institute.

Experience: 2 years in the field of Human Resource Management in Central/State Govt./Public Sector Undertaking. Preference will be given to those having experience in a public sector bank.

Post Code No. 06 Credit Manager (MMGS II):

Educational Qualification: a) First class Graduates (with a minimum of 60% marks) from a recognized University. Preference will be given to those having Mathematics as one of the subject and having analytical or financial background. OR b) Chartered Accountants. OR c) MBAs (Finance) from a recognized University/ Institution under regular course. OR d) ICWA Experience in Banks/ Financial Institutions/ Reputed NBFCs as Officers: For a) above Min. 3 years, b) above Min. 1 year, c) and d) above Min. 2 years.

General : Candidates must be familiar with M.S. Office and have good command on English language and capable of articulating their views.

Post Code No. 07 Credit Manager (MMGS III) :

Educational Qualification : a) First class Graduates (with a minimum of 60% marks) from a recognized University. Preference will be given to those having Mathematics as one of the subject and having analytical or financial background. OR b) Chartered Accountants. OR c) MBAs (Finance)/ from a recognized University/ Institution under regular course. OR d) ICWA

Experience in Banks/ Financial Institutions/ Reputed NBFCs as Officers: For a) above Min. 5 years, b) above Min. 3 year, c) and d) above Min. 3 years.

General: Candidates must be familiar with M.S. Office and have good command on English language and capable of articulating their views.

Post Code No. 08 Forex Officers (MMGS II) :

Educational Qualification: Graduate/ Post Graduate with 55% marks from a recognized university with specialization in International Trade Finance/CA /ICWA/ MBA. Post Graduate Diploma in Banking/ Finance/ International Banking, CAIIB would be preferred.

Experience: Minimum 2 years of experience in Foreign Exchange operations as Officers. Experience in Derivatives/Futures in a Public Sector/Private/Foreign Bank/ Financial institution will be of added advantage. Candidates with knowledge in Trading in major Treasury Products and Options, MM, C/Ds, CPs, IRS, FRA, Futures and Options, Bonds etc will be preferred.

Post Code No. 09 Forex Officers (MMGS III) :

Educational Qualification : Graduate (with Mathematics as one of the subjects) / Post Graduate in Forex/ Financial Management/ Treasury Management as one of the

(The Bank is not responsible for printing errors, if any.)

subjects from a recognized university / CA / ICWA/ MBA with minimum of 55% marks. Post Graduate Diploma in Banking/ Finance/ International Banking, CAIIB would be preferred.

Experience: Minimum 3 years of experience in Forex Dealing Room operations involving Trading/ Merchant Cover operations as officers or any other relevant experience.

Post Code No. 10 Manager-Faculty (MMGS II) :

Educational Qualification : For Faculty in Agriculture, Graduation in relevant areas like veterinary, agriculture, horticulture, animal husbandry besides CAIIB.

For Marketing Faculty: Post Graduation with specialization in Marketing (full time) from a recognized University.

For H.R. Faculty : Post Graduate in Psychology or equivalent (full time) from a recognized University. Excellent communication skills in English and Hindi is a must for all the above positions.

Experience : For Credit and Agriculture faculty : A minimum of 2 years working experience in Credit/ Agricultural Department as an officer in an A Bank. Following will be of added advantage : a) Exposure to Project Finance and SME/ Micro Finance. b) Work experience in assessment and extension of credit and agriculture credit respectively. c) Trainers/ Teaching experience of one year.

For Marketing faculty: 3 years experience in Marketing field.

For HR faculty : 3 years in HR dept. of professional companies/ banks.

Following will be of added advantage to all above posts :

a) Past experience in financial sector, in the relevant field. b) Post graduate diploma in relevant areas. c) Trainers / Teaching experience of 1 year. d) Experience of leading a team of marketing professionals in case of marketing faculty. d) For the post of HR Faculty, proficiency in transactional analysis and soft skills.

Post Code No. 11 Senior Manager- Faculty (MMGS III) :

Educational Qualification: MBA from a recognized institution on full time basis.

Experience: 5 years in industry. Excellent communication skills in English and Hindi is a must. Following will be of added advantage : a) Past experience in financial sector, in the relevant field. b) Post graduate diploma in relevant areas and CAIIB. c) Trainers/ Teachers Experience of 2 years. d) Experience of leading a team of marketing professionals in case of marketing faculty. e) For the post of HR Faculty, proficiency in transactional analysis and soft skills.

Post Code No. 12 Senior Manager Public Relations (MMGS III) :

Educational Qualification: A Post Graduate in Mass communication with 60% marks or equivalent from a Recognised University.

Experience : 3 years in a reputed Private Company/ Public Sector Undertaking in relevant field.

Post Code No. 13 Chief Manager Public Relations (SMGS IV) :

Educational Qualification: A Post Graduate in Mass communication with 60% marks or equivalent from a Recognised University.

Experience : 5 years in a reputed Private Company/ Public Sector Undertaking in relevant field

Post Code No. 14 Information Security Officers (MMGS III) :

Educational Qualification: Graduate from a recognized university with CISA (Certified Information System Auditor) and / or CISSP (Certified Information System Security Professional) certificate.

Experience: 5 years of in Information System Audit. Candidates with similar experience in Banks/ Financial Institutions will be preferred.

Post Code No. 15 Architect (JMGS I) :

Educational Qualification : Bachelor of Architecture (B. Arch) or equivalent from any recognized university with minimum of 60% marks.

Experience : 3 years in relevant field.

Post Code No. 16 Security Officers (MMGS II) :

Educational Qualification: Graduate from a recognized University.

Experience : Five years commissioned service as an officer either in the Army/ Navy/ Air Force or a Police Department not below the rank of Assistant Superintendent of Police/ Deputy Superintendent of Police with a minimum 5 years of service in that rank or an officer of identical rank in Paramilitary Forces with 5 years of experience.

Post Code No. 17 Risk Managers (Senior Manager) (MMGS III) :

Educational Qualification: Graduate (with minimum of 55% marks) from a recognized university and FRM.

Experience : 5 years experience in Banking. Those having exposure to Risk Management in Banks in Officer's Cadre will be preferred.

Post Code No. 18 Risk Managers (Assistant General Manager) (SMGS V) :

Educational Qualification: Graduate (with minimum of 60% marks) from a recognized university and a pass in the CA examination of the Institute of Chartered Accountants in India/ FRM. Post Graduate Diploma in Finance/ Risk Management, CAIIB would be preferred.

Experience : 10 years experience in Banking. Should have exposure to Risk Management in Banks in Executive Cadre. Ability to analyze Credit Proposals and exposure to Treasury Operations will be of added advantage.

2. RELAXATION IN UPPER AGE LIMIT :

i) Scheduled Caste/Scheduled Tribe candidates by 5 years.
ii) Ex-Servicemen by 5 years (Written Test), by 3 years (For Interview in addition to the usual period of service in the Defence forces subject to a maximum age of 50 years).
iii) Other Backward Class candidates by 3 years.

iv) All persons who had ordinarily been domiciled in Kashmir Division of J & K State during 01.01.1980 to 31.12.1989 by 5 years.

v) VH/HI/OH- By 15 years for SC/ST[including i) above] candidates
By 13 years for OBC [including iii) above]
By 10 years for Gen.

NOTE : a) An Ex-Serviceman who has once joined a Govt. job on the civil side after availing of the benefits given to him as an Ex-Serviceman for his re-employment, his ex-serviceman status for the purpose of re-employment in government ceases. b) The relaxation in upper age limit is cumulative as per Govt. of India guidelines. c) All persons eligible for age relaxation under 3(iv) above must produce the domicile certificate at the time of interview, from the

District Magistrate in the Kashmir Division within whose jurisdiction he/she had ordinarily resided or any other authority designated in this regard by the Govt. of Jammu & Kashmir, to the effect that the candidate had ordinarily been domiciled in the Kashmir Division of the State of Jammu & Kashmir during 1st January, 1980 to the 31st day of December, 1989.

3. RESERVATIONS FOR PERSONS WITH DISABILITIES: Reservation is available for Persons with Disabilities under Section 33 of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act 1995. Accordingly, candidates with the following disabilities are eligible to apply.

Definition:

• **Visually Handicapped (VH):**

1. **Blindness** refers to a condition where a person suffers from either of the following conditions:

(i) Total absence of sight.
(ii) Visual acuity not exceeding 6 / 60 or 20 / 200 (Snellen) in the better eye with correcting lenses.
(iii) Limitation of the field of vision subtending an angle of 20 degrees or worse.

2. **Low vision:** "Person with low vision" means a person with impairment of visual functioning even after treatment or standard refractive correction but who uses or is potentially capable of using vision for the planning or execution of a task with appropriate assistive device.

• **Hearing Impairment (HI):** "Hearing Impairment" means loss of sixty decibels or more in the better ear in the conversational range of frequencies.

• **Locomotor Disability or Cerebral Palsy (OH):**

1. **Locomotor Disability:** "Locomotor Disability" means disability of the bones, joints or muscles leading to substantial restriction of the movement of the limbs or any form of cerebral palsy.

2. **Cerebral Palsy:** "Cerebral Palsy" means a group of non-progressive conditions of a person characterised by abnormal motor control posture resulting from brain insult or injuries occurring in the pre-natal, peri-natal or infant period of development.

All the cases of Orthopaedically Handicapped persons would be covered under the category of "locomotor disability or cerebral palsy".

Only such persons would be eligible for reservation in services / posts who suffer from not less than 40 per cent of relevant disability.

4. APPLICATION FEE INCLUDING OUT OF POCKET EXPENSES (NON-REFUNDABLE)

For SC/ST/VH/HI/OH candidates - Rs. 50/- (for each post)

(Towards out of pocket expenses)

For All Others - Rs. 300/- (for each post)
(including OBCs / Ex-Servicemen)

NOTE: 1) Application fee including out of pocket expenses should be paid in cash at any of the Branches of Corporation Bank to A/c. No. 0377/CA/01/714.

2) Payment of application fee/outof pocket expenses by **any other mode will not be accepted.**

5. SELECTION PROCEDURE :

Candidates who desire to apply should do so On-Line (see how to apply) only. Applications should not be sent by post and will not be considered. All applicants eligible for the post as per the criteria and where **written test is prescribed (Post code 1 to 5) will have to down load their call letters on or after the date mentioned above and no hard copy of the call letter will be sent by post. Similarly, call letters for Group Discussion/ Interview has been prescribed, call letters will be sent to E-Mail address as furnished in the application. No hard copy of the call letter will be sent by post.**

Written Examination will comprise of objective and descriptive papers as follows :

1. Objective Test : 300 Marks

Sl. No.	Name of the Paper	Duration	No. of Questions	Marks
1.	Test of Reasoning ability & Test of Computer competency	60 Minutes	80 20	140 35
2.	Test of Quantitative Aptitude	30 Minutes	50	75
3.	Test of General awareness on Socio Economic Developments	30 Minutes	50	25
4.	Test of English Language	30 Minutes	50	25
	Total	150 Minutes	250	300

Note : 1. Minimum qualifying marks for each paper is 40% (35%) in case of SC/ST/OBC/PH candidates). 2. There will be no negative mark for wrong answer.

Descriptive Test : There will be one paper carrying 100 Marks for 60 Minutes duration with 5 compulsory questions with internal options, on "Higher order cognitive abilities to assess knowledge on Socio-Economic Developments and Communication skills for Probationary Officers. In respect of others, the paper will be on field of respective specialization and Communication skills.

Note : 1. Candidate shall have the option of replying this paper either in Hindi or English. 2. Detailed information regarding written test will be given in the "Acquaint yourself "hand out, which will be displayed on our website from **30.12.2010**, along with call letter. 3. Depending upon the number of vacancies, only those candidates who rank sufficiently high in written test will be called for interview. Mere eligibility/ pass in the examination shall not vest any right in a candidate for being called for interview/ Group Discussion. 4. Final selection will be based on the merit ranking after adding marks obtained in the written test and interview. 5. Bank reserves its right if it so desires, to hold a second stage of written examination on the basis of order of merit in the written examination of first stage. If second stage of written examination is held, the subsequent process of interview and further process will be on the basis of order of merit of second stage examination.

Merely satisfying the eligibility norms do not entitle a candidate to be called for the Test/Group Discussion/ interview. The Bank reserves the right to call only the requisite number of candidates for the interview after preliminary screening/short listing with reference to candidates qualification, experience, suitability etc.

5.1 Directly recruited officers shall furnish to the Bank a Bank Guarantee for Rs. 50,000/- (Rupees Fifty Thousand only) or a Fixed Deposit of our Bank for a period of 2 years

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for the aforesaid amount by assigning the same to the Bank. The directly recruited officers shall execute an agreement to serve the Bank for a minimum period of 2 years after joining, failing which the officer shall be liable to pay to the Bank a sum of Rs. 50,000/- (Rupees Fifty Thousand only) and 3 months notice period. The list of candidates successful in the interview would be displayed on the website of the Bank when the results are announced.

6. EXAMINATION CENTERS AND DATE :

The written examination for post codes 1 to 5 is tentatively fixed for Sunday, the 16th January 2011 at the following centers. The centers are tentative and may change.

Centers (Codes) : Ahmedabad (11), Bangalore (12), Chandigarh (13), Chennai (14), Delhi (15), Hyderabad (16), Kochi (17), Kolkata (18), Lucknow (19), Mangalore(20) and Mumbai (21).

In case candidates have any difficulty in this regard, they may contact us at the following address pertaining to related centers, to enable the Bank to take immediate remedial action :

Center Code	Center & Contact address
11	Ahmedabad : The General Manager, Corporation Bank, Zonal Office, II Floor, Near Navarangpura P.O., Ahmedabad 380 009. Phone : 26442766, 26443063., Fax : 26446498.
12	Bangalore: The General Manager, Corporation Bank Zonal Office, No. 8, 5th Floor, Nitesh Time Square Building, Mahatma Gandhi Road, Bangalore - 560 001. Ph: 080-25067213, 25067238
13	Chandigarh: The Deputy General Manager Corporation Bank, SCO 54-55, Sector 9D, Madhya Marg Chandigarh - 160 017. Ph: 0172-2743559, 2743564
14	Chennai: The General Manager, Corporation Bank Zonal Office, 38 & 39, Whites Road, P.B. No. 2227 Chennai- 600 014. Ph: 044-28520837, 28523104
15	Delhi: The General Manager, Corporation Bank, Zonal Office, 32, Rajendra Bhavan, Rajendra Place, New Delhi - 110 008. Ph: 011-25733195, 25738445
16	Hyderabad: The General Manager, Corporation Bank Zonal Office, 5-9-88/18/88/2, I Floor, Sapphire Complex Chapel Road, P.B. No. 384, Hyderabad - 500 001 Ph: 040-23420166, 23234270
17	Kochi: The Deputy General Manager, Corporation Bank, Zonal Office, 35/3078 J & J1 II Floor, Pukalakatt Building, Thammanam Road, Palarivattom, Kochi - 682 025 Ph: 0484-2347422, 2347402
18	Kolkata: The General Manager, Corporation Bank Zonal Office, 3, Middleton Row, Ground Floor, Kolkata - 700 071. Ph: 033-22290103, 22298056
19	Lucknow: The Deputy General Manager, Corporation Bank, Zonal Office, 1-1/F, Ashok Marg, Near Nishant Ganj, Gomti Bridge, Lucknow- 226 001 Ph: 0522-2205264, 2205129
20	Mangalore: Corporation Bank M.P.R.S., Mangaladevi Temple Road, Head Office, Mangalore. Ph: 0824-2426416-420 (Extn: 568/535/534), Fax: 2425213
21	Mumbai: The General Manager, Corporation Bank, Zonal Office, 28, Mittal Chambers, II Floor, Nariman Point, Mumbai - 400021. Ph: 022-22026818, 22026940

7. PRE-EXAMINATION TRAINING :

The Bank may arrange pre-examination training for the Post Code No. 02 only for candidates belonging to SC/ST/Ex-Servicemen/ Religious Minority at the following centers for a limited number of candidates in consonance with the guidelines issued by the Govt. of India. Candidates belonging to these categories who have applied for Post Code 02 and desirous of availing such training **at their own cost** may indicate to that effect in the appropriate place in the application. Such candidates should visit the said venues on the date and time mentioned along with copies of application (showing Regn. No.) and caste certificate/ other certificate which clearly indicate that they belong to above mentioned categories, wherever applicable. **No separate communication will be sent in this regard.**

Locations	Venue	Timings
Mumbai	Mahendra Institute, Bai Kavi Bai and Hansraj Morarji Charity Trust, 24 Bora Bazar, 5 th Floor, Opp. CST Station, Fort, Mumbai-400 001	From : 03.1.2011 to 07.01.2011 at 02.00 p.m
Kolkata	Mahendra Educational Pvt. Ltd. Maharaja Cossim Bazar, Polytechnic Institute, 3 Nand Lal Bose Lane Kolkata-700003	From : 03.1.2011 to 07.01.2011 at 02.00 p.m
Delhi	Mahendra Institute, C/o B-43-44, Guru Nanak Pura, Near V3S Mall, Opp. District Centre, Laxmi Nagar, New Delhi- 110092	From : 03.1.2011 to 07.01.2011 at 02.00 p.m
Bangalore	Mahendra Institute, C/o PES Degree College B.S.K. 1 st Stage, 50 Feet Road, Hanumant Nagar, Bangalore-560050	From : 03.1.2011 to 07.01.2011 at 02.00 p.m

8. PAY SCALE :

Post Code 02, 04, 15: Rs. 14500-600/7-18700-700/2-20100-800/7-25700 (CTC Rs.3.75 lk)

Post Code 03, 05, 06, 08, 10, 16: Rs. 19400-700/1-20100-800/10-28100 (CTC Rs. 5.25 lk)

Post Code 07, 09, 11, 12, 14, 17 : Rs. 25700-800/5-29700-900/2-31500 (CTC Rs. 6.75 lk).

Post Code 13: Rs. 30600-900/4-34200-1000/2-36200 (CTC Rs. 8.25lk)

Post Code 18 : Rs. 36200-1000/2-38200-1100/2-40400 (CTC Rs.11.50 lk)

(Adhoc, Revised. May vary depending on place of posting.)

Note : DA, CA, HRA will be payable as per rules depending upon the place of posting. Medical Aid, LTC, Pension, Gratuity, Conveyance will be admissible as per Bank rules.

In respect of Marketing Officers (Post Code 01) recruitment is on Contract basis for maximum period of 3 years. Total emoluments will be not less than or equivalent to CTC for JMGS I furnished above (Fixed pay and variable pay).

9. PROBATION :

For Post Code No.02, 04, 15 : 2 Years.

For Post Codes other than above and 01 : 1 year.

10. HOW TO APPLY :

- Candidates are required to apply on-line through Bank's website **www.corpbank.in**. No other means/ mode of application will be accepted.
- Candidate should have a valid personal active e-mail ID and should not change the same during the course of recruitment process to ensure smooth communication. Communication will be sent to such e-mail ID. Under no circumstances he/she shall share / mention e-mail ID to/of any other person.
- Applicants are first required to go to the Bank's website **www.corpbank.in** and click on "careers". Then go to "Recruitment of Officers 2010-11".
- Read the advertisement carefully and get satisfied that you are eligible for the post. Take print out of the fee payment challan and fill it up neatly. The Challan is **in duplicate**.
- Go to the nearest Branch of Corporation Bank with the Fee payment Challan and pay in Cash requisite amount of fee along with appropriate commission (which is Rs. 6.00 at present). After payment, collect the payment receipt (Candidates Copy of the Challan), duly authenticated by the Branch. The payment should not be made before **16.11.2010** and **after 30.11.2010**. **Even if Bank extends the date of on-line registration to avoid rush at the last moment, the valid dates are uniform at all centres. Valid dates for payment of Fees are same for far flung places also.**
- Ensure that the Payment receipt contains following details : a) Branch Name, b) Branch Code No., c) Receipt No. (TSL No.), d) Date of Deposit and e) Amount. Candidates can now apply on-line by re-visiting the Bank's website and by opening the application format. Carefully fill in the details in the application. Copy the Fee payment details from the Fee payment receipt. After filling in application in all respects, submit the same on-line. Once submitted, **"Registration No."** and **"Pass word"** will be generated by the system. Kindly note the same for future use. Please write the Registration No., Name and date of birth of the candidate on the reverse of the fee paid receipt (challan). **Please make sure that you have applied for the correct post you intend to apply and eligible to apply by filling in appropriate Post Code No. in the space provided in the On-line application. Modification if any, may be carried out on-line only upto 30.11.2010.** Take print out of the duly submitted on-line application for future use.

11. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT: Candidates are warned that they should not furnish any particulars that are false, tampered, fabricated or suppress any material information while filling up the application form and submitting the certified copies / testimonials.

At the time of interview, if a candidate is (or has been) found guilty of : i) using unfair means or ii) impersonating or procuring impersonation by any person or iii) misbehaving in the interview hall or iv) resorting to any other irregular or improper means in connection with his / her candidature for the selection, or v) obtaining support of his / her candidature by any means, such a candidate may in addition to rendering himself / herself liable to criminal prosecution will be liable (a) to be disqualified from the interview for which he / she is a candidate (b) to be debarred, either permanently or for a specified period from any examination or selection held by the Bank.

12. Employees of Corporation Bank are also eligible to apply for the posts as aforesaid, subject to their fulfilling the specifications stipulated. The Employees of Corporation Bank would be eligible for relaxation in Upper Age limit by 3 years for Recruitment to posts of Specialist Officers in MMG II and above.

13. GENERAL INSTRUCTIONS: *a)* Before applying for any post the candidate should ensure that he / she fulfils the eligibility and other norms mentioned in this advertisement. Bank would be free to reject any application at any stage of the recruitment process, if the candidate is found ineligible for the post for which he/she has applied. The decision of the Bank shall be final in respect of qualification, experience and other eligibility norms. *b)* Application once made will not be allowed to be withdrawn and the fee once paid will not be refunded on any account nor would this fee be held in reserve for any future examination or selection. *c)* Short listed candidates called for interview will be paid actual second class to and fro rail / bus fare by the shortest route on production of evidence of travel i.e., Railway / Bus receipt / ticket. The fare journey of first 30 kms. each shall be borne by the candidate. *d)* Candidates serving in Government / Public Sector Undertakings produce a No Objection Certificate from their employer, at the time of interview, in the absence of which their candidature will not be considered and no reimbursement of fare for interview will be paid to them. *e)* Only candidates willing to serve anywhere in India should apply. *f)* Decision of the Bank in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of the conduct of interview, selection and any other matter relating to recruitment will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained by the Bank in this behalf. *g)* Any request for change of address will not be entertained. *h)* The Bank shall not be responsible for an application being rejected which is based on wrong information provided in any advertisement issued by an unauthorised person / institution. *j) Candidates who apply for more than one post must pay separate fees and also apply on-line separately. In no case hard copy of the application be sent to us. j) An Ex-serviceman* candidate has to produce a copy of discharge certificate, retirement / pension order and documentary proof of rank (substantive as well as acting) last/presently held. **Those who are still in defence service should submit a certificate from a competent authority that they will be relieved from defence services, within three months of the last date of the receipt of the application.** *k)* Any resultant dispute arising out of this advertisement, shall be subject to the sole jurisdiction of the courts situated in Mangalore. Any representation/queries by the candidates on recruitment process may not be entertained after a period of six months from the date of declaration of results. *l)* Bank takes no responsibility for any certificate / remittance sent separately by candidates. *m)* In case any dispute arises on account of interpretation in versions other than English, English version will prevail. *n)* **The Competent Authority for the issue of the certificate to SC / ST / OBC / VH / HI / OH are as under: a) For SC / ST / OBCs:** (i) District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / First Class Stipendary Magistrate / City Magistrate / Sub-Divisional Magistrate (not below the rank of First Class Stipendary Magistrate) / Taluk Magistrate / Executive Magistrate / Extra Assistant Commissioner (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate (iii) Revenue Officer not below the rank of Tahsildar (iv) Sub-Divisional Officer of the Area where the candidate and or his family normally resides. **b) For VH / HI / OH:** The competent authority to issue Disabilities certificate shall be a Medical Board duly constituted by the Central / State Govt. The Central/ State Govt. may constitute Medical Boards consisting of atleast 3 members out of which one shall be a specialist in the particular field for assuring locomotor/Verbal/Visual/ hearing Disabilities as the case may be. Only those candidates who are blind / low vision or locomotor impaired in both hands and both arms can use own scribe at their cost during the written examination. In all such cases, where a scribe is used, the following rules will apply. (A)The candidate will have to arrange his/her own scribe at his own cost. (B)The Scribe should possess less marks than the candidate appearing at the written examination and not more than 60% marks in his/her own academic stream. (C) The Scribe should not be a graduate of any stream. (D) The Scribe may be from any Academic Stream. (E) Both, the candidate as well as the scribe will have to give a suitable undertaking, confirming that the scribe fulfils all the stipulated eligibility criteria for a scribe as mentioned above. Further, in case it later transpires that he/she did not fulfil any of the laid down eligible criteria or suppressed the material facts, the candidature of the applicant will stand cancelled, irrespective of the result of the written examination. (F) Such candidates who use a scribe shall be eligible for extra time of 20 minutes for every hour of the examination.

Place : Mangalore

Date : 14.11.2010

Deputy General Manager

Personnel Administration Division