



## ON-LINE APPLICATIONS ARE INVITED FOR APPOINTMENT OF PROBATIONARY ASSISTANT MANAGERS FOR 2012-13

Corporation Bank invites applications for the post of Probationary Assistant Managers, from Indian citizens who have taken the Common Written Examination for Probationary Officers/ Management Trainees conducted by IBPS in 2011-12 and have a valid Scorecard issued by IBPS.

Payment of Application Fees	:	From 27.06.2012 to 11.07.2012
Opening date for Online Registration	:	27.06.2012
Last Date for Online Registration (Including for candidates from far-flung areas)	:	11.07.2012

## DETAILS OF VACANCIES:

Post	Scale	No. of Vacancies				Out of which PWD			
		TOTAL	SC	ST	OBC	GEN	OC	VI	HI
Probationary Assistant Manager	JMGS-I	317	41	21	75	180	3	3	2

Note: Number of vacancy in OBC & General category includes shortfall of previous year.

## Abbreviations used:

SC - Scheduled Caste ST - Scheduled Tribe OBC - Other Backward Classes  
GEN - General Category VI - Visually Impaired HI - Hearing Impaired  
OC - Orthopaedically Challenged PWD - Persons with Disabilities

NOTE: Reservation @ 4.50% for minorities within OBC category is subject to court's decision in this regard.

**SCALE OF PAY:** Rs.14,500-600/7-18700-700/2-20100-800/7-25700, other allowances like DA, HRA, CCA, etc as per rules (Ad-hoc).

**EMOLUMENTS:** Total emoluments at present arrive to Rs. 24720/- (approx). This apart the Assistant Manager is entitled for other perks/ fringe benefits such as reimbursement of rent for leased quarters ranging from Rs. 3250 to Rs. 10750 depending on place of posting, Contributory pension fund, CCA (if applicable), reimbursement towards Conveyance expenses, Telephone expenses, News paper, Canteen subsidy, Entertainment expenses, Medical expenses, Hospitalisation expenses, Furniture, Brief Case, Leave Fare concession, Gratuity, paid leaves (Casual leave, Privilege leave, Sick leave, Maternity leave etc.) and other Staff welfare measures like scholarship to meritorious children, Medical check up, spectacles, Group Insurance etc.

**PROBATION PERIOD:** 2 years. During the period of probation, the Bank will conduct periodic tests to ascertain the level of acquisition of banking skills by the probationary Assistant Manager. Bank reserves the right to terminate the services of the probationer for unsatisfactory performance in the test/ skill acquisition. During the period of probation it is expected of the candidate to acquire such skills as are required to handle the managerial position on confirmation in the service. As such, the probationer will be required to work at 2-3 branches during the probation period.

**REQUIREMENT OF DEPOSIT:** Candidates if finally selected for appointment, shall furnish to the Bank a fixed deposit of our Bank in the name of the candidate for a period of two years for Rs. 50,000.00 and assign the same to the Bank. They will also execute an agreement to serve the Bank for a minimum period of 2 years after joining, failing which the Assistant Manager shall forfeit the said amount of deposit. Three month's notice should be given in case any candidate opts to resign after joining the Bank.

**POSTINGS:** Candidates selected are liable to be posted anywhere in India. Notwithstanding anything contained in the internal guidelines or any other rules in force in that behalf, candidates selected are transferable all over India at any time without assigning any reason there for. The postings will be commensurate with the requirement of the Bank.

**Note:** It is clarified that Persons with Disabilities will have to work in Branches/Offices which have posts identified by the Bank as suitable for them.

The number of vacancies and also the number of reserved vacancies is provisional and may vary according to actual requirements of the Bank.

**1. ELIGIBILITY CRITERIA: NATIONALITY/ CITIZENSHIP:** A candidate must be either i) a Citizen of India or ii) a subject of Nepal or iii) subject of Bhutan or iv) a Tibetan refugee who came over to India before 1<sup>st</sup> January, 1962 with the intention of permanently settling in India or v) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India. Provided that a candidate belonging to categories (ii), (iii), (iv) & (v) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India. A candidate in whose case a certificate of eligibility is necessary may be admitted to the Interview conducted by the Bank but on final selection the offer of appointment may be given only after the Government of India has issued the necessary eligibility certificate to him/her.

**2. ELIGIBILITY CRITERIA AS ON 01.07.2011 FOR THE ABOVE POST IS PRESCRIBED AS UNDER:**

NAME OF THE POST	SCALE	AGE	EDUCATIONAL QUALIFICATION	ESSENTIAL REQUIREMENT
Probationary Assistant Manager	JMGS-I	Minimum: 20 years, Maximum: 30 years	Graduate from a recognized university or any equivalent exam recognized as such by Govt. of India in any discipline with minimum of 55% marks or its equivalent. SC/ST/ VI/HI/OC candidates must obtain 50% marks.	Minimum IBPS Score obtained in CWE for POs/ MTs 2011-12 : <b>General Category:</b> Scores in Each Test : 25 <b>Total Weighted Standard Score (TWSS): 151</b> <b>Reserved Categories:</b> Score in Each Test : 21 Total Weighted Standard Score: a) SC/ ST : 126 b) OBC : 141 c) VI/HI/OC : 106 Computer Knowledge in MS office.

(The Bank is not responsible for printing errors, if any.)

is permitted as mentioned above. This cumulative age relaxation is available to SC/ST/OBC candidates only.

c) The candidates eligible for age relaxation under 3 (iv) above must produce the Domicile Certificate at the time of interview from the District Magistrate in the Kashmir Division within whose jurisdiction he/she had ordinarily resided or any other authority designated in this regard by Govt. of J & K to the effect that the candidate had ordinarily been domiciled in the Kashmir Division of the State of J & K during 1<sup>st</sup> Jan. 1980 and the 31<sup>st</sup> day of December 1989.

(v) The CBS fee payment challan/ NEFT Receipt contains two parts. The first part will be retained by the Branch. The candidate's copy of the fee payment challan/ NEFT receipt must be retained with the candidate after the necessary details such as Transaction ID/ NEFT UTR No., Branch Code etc. are filled in by the bank official.

(vi) Application once made will not be allowed to be withdrawn and fee once paid will NOT be refunded under any circumstances nor can it be held in reserve for any other future selection process.

## 6. THE COMPETENT AUTHORITY FOR ISSUE OF CERTIFICATE TO SC/ST/OBC/VI/HI/OC CANDIDATES IS AS UNDER:

## (a) For SC/ST/OBC:

District Magistrate/Additional Dist Magistrate/Collector/ Deputy Commissioner/ Additional Dy. Commissioner/ Dy. Collector/First Class Stipendiary Magistrate/Sub-Division Magistrate (not below the rank of First Class Stipendiary Magistrate / Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner/ Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate/ Revenue Officer not below the rank of Tahsildar/Sub-Divisional Officer of the area where the candidate and/or his/her family normally resides.

## (b) For Persons with Disabilities:

Authorised Certifying Authority will be Medical Board at the District level duly constituted by the Central/ State Government. The Medical Board consists of Chief Medical Officer, Sub-Divisional Medical Officer in the District and a member who is a specialist in Orthopaedics, ENT or Ophthalmology, as the case may be.

## 7. SELECTION PROCEDURE:

Selection for the post of 'Probationary Assistant Manager' will be made on the basis of merit ranking after adding the marks obtained in the Common Written Examination (CWE) conducted by IBPS in September 2011 (including supplementary exam held during November 2011) and Interview.

**8. INTERVIEW:** Depending upon the number of vacancies, the Bank reserves the right to call only those candidates who have sufficiently high IBPS score in the stipulated Common Written Examination for Interview.

The total marks for Interview will be 100. Candidates have to obtain 40 marks (35 marks for SC/ST/OBC/ VI/HI/OC candidates) to qualify in the Interview.

## 9. INTERVIEW CENTRES:

The Interview will be held at different centres and the address of the venue will be advised in the call letters. The address of the venues will also be displayed in the Bank's website one week before the dates for commencement of Interviews.

## Note:

- (i) Request for change of Centre of Interview shall NOT be entertained.
- (ii) Bank reserves the right to cancel any of the centres and/or add some other centres, depending upon the response, administrative feasibility, etc.

## 10. GENERAL INSTRUCTIONS

(a) Before applying for the post, the candidate should ensure that he/she fulfils the eligibility and other norms mentioned in this advertisement. Decision of the Bank in all matters regarding eligibility of the candidate, the stages at which scrutiny of such eligibility is to be undertaken, the documents to be produced for the purpose of the conduct of interview, selection and any other matter relating to recruitment will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained by the bank on this behalf.

Merely satisfying the eligibility norm does not entitle a candidate to be called for interview. The Bank reserves the right to call only the requisite number of candidates for the interview. Candidates who do not satisfy the eligibility criteria and who do not produce the photocopies as well as the originals of all the documents required to be submitted and as advised in this notification as well as in the Interview call letter, for any reason, whatsoever, shall not be permitted to participate in the Interview, even though they may have obtained the desired level of score in the Written examination and have been called for interview.

In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated.

(b) Candidates belonging to OBCs but coming in the "CREAMY LAYER" are not entitled to OBC reservation. They should indicate their category as "Gen" or "Gen Persons with Disabilities" as applicable. OBC Certificates in the format as prescribed by the Govt. of India and issued by the Competent Authority inter alia, specifically stating that the candidate does not belong to the Socially Advanced Sections excluded from the benefits of reservations for OBCs in Civil Posts and Services under Govt. of India i.e. carrying 'CREAMY LAYER' clause based on income issued

## Orthopaedically Challenged (OC)

Locomotor Disability means disability of bones, joints or muscles leading to substantial restriction of the movement of the limbs or any form of cerebral palsy. Cerebral Palsy means a group of non-progressive conditions of person characterized by abnormal motor control posture resulting from brain insult or injuries occurring in the pre-natal, peri-natal or infant period of development.

All the cases of Orthopaedically Challenged Persons would be covered under the category of 'Locomotor disability or cerebral palsy'.

As the reservation for Persons with Disabilities is on horizontal basis, the selected candidates will be placed in the appropriate category (viz. SC/ST/OBC/ GEN) to which they belong.

## C. There is no reservation for Ex-servicemen candidates in the Officer cadre.

## 5. APPLICATION FEE (INCLUDING OUT OF POCKET/ INTIMATION CHARGES) (NON-REFUNDABLE):

Name of the Post	For SC/ ST/ VI/HI/OC candidates	For all others
Probationary Assistant Manager	Rs. 20.00	Rs. 100.00

The fee for SC/ST/VI/HI/OC is towards Out of pocket expenses/ intimation charges only and for others, all inclusive fee of Rs. 100.00/-

Requisite Application Fee may be paid

(i) Through CBS at any of the **Branches of Corporation Bank**, by means of a Payment challan as per the format given on the **Bank's website**. [www.corpbank.com](http://www.corpbank.com)

(ii) Through NEFT at any Bank branch

## NOTE:

- (i) Demand Drafts, Cheques, Money Orders, Postal Orders, Pay Orders, Banker's Cheques, postal stamps, etc., will not be accepted
- (ii) The payment towards application fee through CBS/NEFT can be made between 27.06.2012 and 11.07.2012.
- (iii) Candidates who had applied during the last process (vide Adv. No. CRPO- 3-2011 dt. 26.12.2011) can apply again if they are interested. However, they need not pay any fee/ intimation charges.
- (iv) Candidates who had not applied for the earlier process held vide Adv. No. CRPO- 3-2011 dt. 26.12.2011 are required to pay the requisite fees and apply.