

How to apply:

Candidates fulfilling the eligibility criteria may apply online within seven days, through Bank's website www.saraswatbank.com after carefully going through the instructions contained in this advertisement.

Procedure to Apply:

Eligible candidates have to apply online through the Bank's website and no other means/ mode of application is acceptable. Before registering their applications on the website, candidates should possess the following:

- A valid email id for filling in the application. In case the candidate does not have a valid email id, he/ she can create a new email id. This email id should be valid for the duration of the recruitment process.
- Two copies of a recent passport size photograph for pasting on the system generated printout of the application and on the call letter. Valid proof of identity such as College Identity Card/ Pan card / Passport/ Voter ID card/ Driving license/ Permanent Identity card issued by the present employer or any other valid proof of identification with a photograph.
- After applying online, the candidate is required to download the system generated printout of the application. The system generated printout of the application **should be** signed by the candidate and sent along with:

Self attested Copies of:

- (a) Certificates pertaining to age and educational qualifications.
- (b) Residence proof such as ration card, latest electricity bill, latest telephone bill, passport, etc.
- (c) Photograph pasted in the given place and signed across.
- (d) Salary slips of latest three months, Form No. 16, Copies of appointment letters, promotion letters.

- The computer generated printout of the application along with the documents mentioned above should be sent by ordinary post ONLY in a closed envelope superscribed "**APPLICATION FOR THE POST OF _____**" **(MARKETING & OPERATIONS)**, at the following address:

Mrs. Pearl Varghese, Dy. General Manager – HRD.
The Saraswat Co-operative Bank Ltd. (Scheduled Bank),
Saraswat Bank Bhavan, Plot No. 953,
Appasaheb Marathe Marg,
Prabhadevi, Mumbai 400 025.

- The Bank does not entertain applications through any agents.